Name

Address

Phone

Email

**Education**

Name of School, location, year graduated

Name of Degree

*Include GPA*

**Work Experience**

*Employment*

Title, Where, Location/City Dates to Dates

* Duties: Include a summary of duties and responsibilities in bullet points or a short paragraph

**Externship/Internships**

Title, Where, Location/City Dates to Dates

* Duties: Include a summary of duties and responsibilities in bullet points or a short paragraph

**Observerships/Shadowing**

Title, Where, Location/City Dates to Dates

* Duties: Include a summary of duties and responsibilities in bullet points or a short paragraph

**Other Work**

Title, Where, Location/City Dates to Dates

* Duties: Include a summary of duties and responsibilities in bullet points or a short paragraph

**Community Service or Volunteer Experience**

Title, Where, Location/City Dates to Dates

* Duties: Include a summary of duties and responsibilities in bullet points or a short paragraph

**Teaching Experience**

Title, Where, Location/City Dates to Dates

* Duties: Include a summary of duties and responsibilities in bullet points or a short paragraph

**Research**

**Publications**

**Conference (or Poster) Presentations**

**Continuing Education**

Name of course or conference, location, date

**Certifications**

Title, institution and location, date

**Awards/Recognitions**

*May include academic and non-academic*

**Extracurricular Activities**

Name and dates of participation

**Memberships**

Name of Organization, Dates

**Languages**